



Press & Media accreditation for Africa Energy Forum: Off the Grid, Dar es Salaam, 6-8 December

This form entitles the attendee to one complimentary press pass to Africa Energy Forum: Off the Grid, Dar es Salam, 6-8 December

**Please sign the document below to indicate that you agree to the terms and conditions below.**

**Name of attendee:**

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**Job title:**

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**Organisation:**

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**Contact number:**

**Email address:**

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**Address:**

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**Industry sector:**

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**Signature:**

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### Terms & Conditions

Media may utilize the event and organizer logos for editorial reporting purposes only. Any additional usage is prohibited unless express written permission is granted by EnergyNet.

#### **Press Passes**

Press passes are available on request to editorial staff writers employed by a trade publication, mainstream media outlet (newspaper, radio, TV, etc), or online magazines. Freelance writers, contributing editors, or bloggers may request press passes if the event is being covered for a specific publication or topic-related article.

In accepting an EnergyNet press pass, the recipient agrees to abide by the terms and conditions applicable to all delegates who attend the event. Please sign the below form and return to [amy.offord@energynet.co.uk](mailto:amy.offord@energynet.co.uk) to indicate that you have read and understood the terms and conditions of attending.

#### **Press Releases**

If you have newsworthy information relating to the meeting, its speakers, sponsors, media partners, or related topics as a whole, please email [amy.offord@energynet.co.uk](mailto:amy.offord@energynet.co.uk)

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#### **Press Policy**

The conference is not public. Press pass holders may be asked to leave at any time, for any reason, including violating the following protocol:

- For admittance, media members are required to show press credentials. Members of the media without proper ID will not be admitted
- Media members must identify themselves as media at all times. That includes, but is not limited to:
  - Wearing a press badge (easily visible)
  - During Q&A, first introducing yourself as (your name), reporting for X publication. Then asking your question
  - During interviews, formal or informal, with speakers or attendees
  - At the registration desk
  - Tape recording is forbidden, without prior speaker (or attendee) consent
  - Media members are not to pass information to conference-producing divisions of their companies.
- We kindly ask that the conference be mentioned in any article containing information gathered at the annual event.

Electronic copies of published articles should be submitted to EnergyNet within 30 days of the event or when article/story appears in print or online. Please send articles to [amy.offord@energynet.co.uk](mailto:amy.offord@energynet.co.uk)